

Tripp Co. 4-H Livestock/Community Facility Committee – meeting notes

February 11, 2019 – 6:00 p.m. in the meeting room at the Tripp Co. Courthouse

Those in attendance were:

Committee Members: Dawn Covey, Kim DeJong, Kim DeMers, Rhonda Gilchrist, Scott Hollenbeck, Bonnie Rutten, Jeremy Schroeder, Brittany Shelbourn, Barb Watzel. Dean Watzel

Others: Mike Novotny and Mark Winter, Tripp County Commissioner, Brad Watzel and Barb Watzel, Tripp Co. Fairboard member.

- Bonnie Rutten read the minutes from the January 22, 2019. No changes were made.
- Facebook page & Thermometer update – Amanda Willuweit
  - New Adventures made two over six-foot goal thermometers. Once was used at Bullnanza and they were commended for a great job. They plan to put one either outside or inside of the Tripp County Courthouse and the other someplace along the highway through town.
  - Amanda is looking into how the “donate” button works on Facebook to see if this is something we can make accessible.
- Brochure – no changes at this time. Brochures were printed and handed out at Bullnanza.
- Larger donations discussion –
  - Discussion was held on if we want to make other recognition opportunities for larger donors. We discussed possibilities of naming different sections after donors in excess of \$50,000. Nothing was approved and we said we will address this later or when asked by donors.
  - It was approved that if we have a donor of \$200,000 or more, we would name the outside of the building after them.
- 501(c)(3) Status ~
  - A meeting was held on January 23, 2019 with attorney Scott. Those attending were Kim DeMers representing the 4-H Leaders, Brad Watzel representing the Tripp Co. Fairboard, Wyatt DeJong representing this committee, Dawn Covey representing the Tripp Co. Community Foundation, along with Scott Peterson. After review of the information provided to Mr. Peterson on January 14, 2019 along with information from the S.D. and Tripp County Community Foundations, it was his recommendation that the Tripp County 4-H Leaders Association be the entity to obtain the 501(c)(3) to be used for grant writing and holding of funds for this fundraiser. He asked Brad Watzel, Chairman of the Tripp County Fairboard and Kim DeMers, President of the Tripp County Leaders Association if they were on board with this plan and they both indicated “yes”.

- It was recommended that the Executive Board of Tripp County 4-H Leaders Association review and make changes to their bylaws to ensure the bylaws agree with the way in which they operate. Once changes are made these will be sent to Mr. Peterson for his review and recommendation for other changes and/or clarifications. Proposed changes will then be presented for approval to the Tripp County 4-H Leaders Association.
- Summit Contracting updates – Dean Watzel
  - A drawing was received from Summit contracting, however, no estimates have been provided. We hope to receive all the information within a couple of weeks or by our next meeting.
- Fundraisers
  - The Hollenbeck family (Scott & Teresa) donated ¼ processed that was raffled off and the drawing was held at the Bullnanza. We also did the drawing on FB Live. The winner was Phyllis Littau. Funds generated was \$1,700.00.
  - JD Gator Raffle –
    - Brittney Shelbourn printed 100 tickets that we used at the Bullnanza
    - Grossenburg Implement brought the Gator out for display in front of the 4-H Center.
    - We sold 37 tickets at the Bullnanza for a total of \$3,700
    - Tickets to be sold were issued to the following:
      - #8-10 Amanda Willuweit
      - #41-50 Kim DeMers
      - #51-70 & #81-90 – Bonnie Rutten
      - #71-80 & #91-100 Dean Watzel
    - Brittney will print more tickets and give to those people that requested tickets to sell. Brittney will keep a list of who she has given tickets to along with keeping a list of who purchased each ticket. The list of who has purchased tickets will be kept as a backup just in case something happened to the actual ticket stubs.
    - Bonnie Rutten said that we will check with Frank Volmer to see if we can sell Gator tickets at the Winner Livestock Auction this Friday, February 15, 2019.
  - Rada Cutlery –
    - Dawn Covey purchased 50 items to use for direct sales at the Bullnanza and other places.
    - We will also take orders, or we have a link that people can use to order online and it will be delivered to their home.
    - Total raised so far is \$275.85, however, this has not all been collected as the catalog sales and internet sales are paid monthly by the company.
    - Bonnie Rutten indicated that if Frank Volmer allows her to sell Gator tickets at the sale barn on Friday that she is willing to sell the Rada cutlery also.
  - Mailings for Alumni
    - Kim DeJong volunteered to start working on the mailing list for 4-H alumni.
    - If any committee members have mailing addresses for 4-H alumni, please e-mail that to Kim at [mkdejong@kennebectelephone.com](mailto:mkdejong@kennebectelephone.com)
  - Radio Program –
    - Patrick Harris was not at the meeting to report.

- Discussion was held that we should consider doing some type of radio program to inform the public about the project and explain how they can help. We will discuss this again at the next meeting.
  
- Grant Updates:
  - Wyatt DeJong currently has three grant opportunities that he is looking into. The Wellmark Foundation – application due 2/22/2019, JELDWEN Foundation, and RGK Foundation
  
  - Proposed letters of support (not financial) that Wyatt is requesting the Tripp County Commissioners and the Tripp County Fairboard to sign were reviewed.
  
  - Wyatt will need letters specific for each grant application. The proposed letters were given the Mike Novonty for the Tripp County Commissions and Brad Watzel for the Tripp County Fairboard. They were asked to review the letters, request any changes, appoint one of their board members to sign letters like this, and approve providing a letter of support. Wyatt would like one person to be able to sign the letters modified for each grant so that he doesn't have to wait for a signature from each board member.
  
- Other Discussion:
  - Bank Account –
    - Discussion was held that bank account for the 4-H Leaders Association – Tripp County 4-H Livestock/Community Facility Fund be opened to deposit proceeds from fundraiser and donations.
    - As previously discussed, we will have the current Treasurers for the Tripp County 4-H Leaders Association, Scott Hollenbeck and the Tripp County Fairboard, Laura Welker be authorized signers on the account which will require 2 signatures for withdrawal.
    - Discussion was held regarding how to handle deposits. It was approved that committee members could drop off the deposits at the bank, making sure to have the bank employee indicate on the deposit slip what the proceeds were from such as Gator raffle, Rada Cutlery, or donation.
    - Also, committee members need to notify Scott and Laura that they made a deposit and what the deposit was for. Committee members must be sure to keep track of the names of donors.
    - Discussion was held at which bank to use for the account. Because the Tripp County 4-H Leaders are the entity responsible for the account this decision will be made by their Executive Board. Discussion was held regarding doing business with those that support 4-H and the fairgrounds.
  
- The next meeting was scheduled for Tuesday, March 12, 2019 starting at 6:00 p.m. The meeting will be held in the community room at the courthouse
  
- At the next meeting we will go over the list of businesses to contact for donations.

The meeting was adjourned at 7:50 p.m.